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## SCHEDULE AND COST OF SERVICES (Single Job Basis)

### LAW CLERKING FEES

#### DALEY CENTER:

**LAW, MUNICIPAL, CHANCERY, COUNTY,  
DOMESTIC RELATIONS AND PROBATE**

E-Filing Through <i>Efile.alawclerk.com</i> Per Filing/Envelope	\$2.99
Concierge E-Filing Per Filing/Envelope	\$25.00
Place Summons with Sheriff or Publication	\$28.00
Bulk Summonses to Sheriff (10+)	\$60.00
Document Retrieval	\$35.00+
Courtesy Copy Delivery	\$28.00
Draft and File Releases	\$75.00
Obtain Transcript	\$40.00
Law Library Research	\$75.00/Hr
File Will in Probate	\$30.00
Obtain Letters (Probate) (2 Trips)	\$45.00
Emergency Motions	\$50.00

#### COURT CALLS (Except Probate):

DPS, 1501 Calls, Continuances/Hold, Agreed Orders	\$50.00
400 W. Superior (ADMIN)	\$75.00

#### DIRKSEN FEDERAL BUILDING:

Pro Se Filing	\$50.00
Courtesy Copy Delivery	\$45.00
Obtain Copies from PACER or court	\$45.00+

#### COOK COUNTY AND CITY HALL:

##### RECORDER:

Record Documents	\$45.00
Obtain Stamps & Record	\$75.00
UCC Search	\$50.00
Searches - Tract, Judgment, Lien	\$75.00/Hr

Obtain Current Duplicate Tax Bill/Estimates of Redemp	\$45.00
Obtain Legal Description	\$35.00+
Obtain Birth, Marriage, Death Certificates	\$45.00

Obtain Water Certificates	\$50.00-\$75.00
Obtain Zoning Certificates	\$35.00-\$50.00
MyDec	\$45.00
Criminal Search	\$50.00-\$75.00
Certified Disposition Orders	\$40.00

#### STATE OF ILLINOIS:

**IWCC, COURT OF CLAIMS, SEC. OF STATE, BULK SALES,  
IDES, APPELLATE AND SUPREME COURTS**

Appear at IWCC Status and Motion Hearings	\$50.00
Filings: Applications, Settlements, Motions	\$45.00
Copies	\$45.00
Research	\$75.00+/Hr
Obtain Apostille	\$50.00
IDES	\$50.00
Appellate & Supreme Court Pro Se Filings Only	\$65.00
Filings at all State Courts & Departments (Except Secretary Of State)	\$45.00
Secretary of State Filings	
Routine	\$50.00
Expedited	\$100.00

#### POLICE HEADQUARTERS & TRAFFIC COURT:

Obtain Police Reports	\$45.00
Obtain Driver's Abstract	\$45.00
File Traffic Court – Certified Dispositions	\$40.00
Traffic Court Calls	\$50.00+

#### SPECIALTY SERVICES:

Draft & Serve <b>Post-Foreclosure Notices</b> For Third Party	
Purchasers	\$450.00
<b>Subpoena Out of State Witnesses</b> in IL Cases	\$450.00+
<b>Subpoena IL Witnesses in Out of State Cases</b>	\$450.00
Paralegal fee to draft Orders, Motions, etc.	\$75.00/Hr
Bulk Certified Mailings (e.g. Zoning Applications)	\$75.00/Hr
Draft Residential/Commercial Leases	\$250/\$500+

*(This schedule of fees does not include disbursements)*

Additional Fee to Advance Disbursements:	
\$50-\$99	\$3.00
For Every \$100.00 Thereafter	\$5.00

- FEES FOR SERVICES NOT LISTED AVAILABLE UPON REQUEST -  
- EMERGENCY, TEMPORARY, SHORT-TERM PROJECTS -  
- FEES ARE SUBJECT TO CHANGE WITHOUT NOTICE -  
~ ADDITIONAL CHARGE FOR RUSH SERVICE ~

**FREE PICKUP & DELIVERY IN LOOP - CALL FOR VOLUME CLERKING RATES**